

YOUR COPY, please keep

**RUBERY COMMUNITY AND LEISURE CENTRE, HOLYWELL LANE, RUBERY,
BIRMINGHAM. B45-9AD.
(registered charity number 517257)**

0121 453 7716.

WEBSITE: www.ruberycommunityandleisurecentre.co.uk

ROOM HIRE BOOKING FORM

| <i>hours</i> | <i>description</i> | <i>total hire fee</i> |
|--------------|--------------------------------|-----------------------|
| | ROOM HIRE £30. PER HOUR | £ |
| | PITCH OR COURT FEES | £ |

Please read and understand the terms and conditions overleaf.

No bookings will be taken for parties for persons aged 13 to30.

*Fog / bubble machines are not allowed, unauthorized use will incur
the cost of cleaning and loss of business.*

Chocolate fountains must be used sensibly; any mess must be cleared up after use.

You are responsible for leaving the building in a clean and tidy condition.

*Cleaning and tidying up must be within the period of the booking Please make sure you
have booked enough time for the party and to clean up, Over-runs may incur costs.*

Date of booking deposit/...../..... cash...cheque...Baccs...card

Deposit to be paid when room booked £100. Cheques made out to **R.C.L.C.**
THE BOOKING WILL NOT BE SECURED UNTIL WE RECEIVE A DEPOSIT

Room hire fee to be paid on day in cash, cheque, Bacc`s or by card

Date of hire...../...../..... Time of hire from -..... to

deposit amount paid £..... date .../...../.....

room hire amount to pay on day £..... date/...../.....