

YOUR COPY, please keep

RUBERY COMMUNITY AND LEISURE CENTRE,
HOLYWELL LANE, RUBERY, BIRMINGHAM. B45-9AD.
(registered charity number 517257)

0121 453 7716.

WEBSITE: www.ruberycommunityandleisurecentre.co.uk

ROOM HIRE BOOKING FORM

<i>hours</i>	<i>description</i>	<i>total hire fee</i>
	ROOM HIRE £70 FOR FIRST 3 HOURS THEN £20 PER HOUR THEREAFTER.	£

Please read and understand the terms and conditions overleaf.

No bookings will be taken for parties for persons aged 13 to30.

*Fog / bubble machines are not allowed, unauthorized use will incur
the cost of cleaning and loss of business.*

Chocolate fountains must be used sensibly; any mess must be cleared up after use.

You are responsible for leaving the building in a clean and tidy condition.

*Cleaning and tidying up must be within the period of the booking Please make sure you
have booked enough time for the party and to clean up, Over-runs may incur costs.*

R.C.L.C. signature.....

Date of booking deposit/...../.....

Deposit to be paid when room booked £100. Cheque please, made out to **R.C.L.C.**
THE BOOKING WILL NOT BE SECURED UNTIL WE RECEIVE A DEPOSIT

Room hire fee to be paid on day in cash or by cheque

Date of hire...../...../..... Time of hire from -..... to

deposit amount paid £..... date/...../.....

room hire amount to pay on day £..... date/...../.....